11/6421

FEDERAL RESERVE BANK OF NEW YORK TELEPHONE & ORGANIZATION DIRECTORY

January 1969



SECOND FEDERAL RESERVE DISTRICT

Head Office • 33 Liberty Street
Federal Reserve P.O. Station
New York, N.Y. 10045
212-732-5700

Branch • 160 Delaware Avenue Buffalo, N.Y. 14240 716-853-1700

Relocation Office • 113 South Cayuga Street Ithaca, N.Y. 14850 607-273-2640

FEDERAL RESERVE BANK OF NEW YORK

January 30, 1969

To All Banks in the

Second Federal Reserve District:

This edition of the directory of this Bank follows the design of the directory we issued and sent you in January 1968, which is now superseded. The first part is a telephone directory, listing operational matters on which we receive frequent telephone inquiries, the departments in which they are handled, and telephone extensions to which such inquiries can be directed.

The second part, beginning on page 24, is an organization directory, showing the functional organization of the Bank and its departments and divisions, together with the names of the officers, division chiefs, and certain senior staff members of the Bank. New appointments of officers and changes in their titles are announced currently in supplements to, or revisions of, our Operating Circular No. 1, "Authorized Signatures."

The use of this directory should aid you in directing your communications to the appropriate persons and units in this Bank. We will be pleased to furnish additional copies upon request.

ALFRED HAYES,

President.

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NOTE: The lettered Regulations referred to in this Directory are Regulations of the Board of Governors of the Federal Reserve System.

HEAD OFFICE DEPARTMENTAL ABBREVIATIONS

Accpt. Acceptance
Acctg. Accounting
Audit. Auditing

B. Exam.

Bank Examinations

Bk. Rel.

Bank Relations

Building Operating

Collection

Coll. Collection

Comp. S. Computer Services
Cr. Dis. Credit and Discount
Dom. Rs. Domestic Research

Forgn. Foreign

Gov. Bd. Government Bond and Safekeeping

Int. Rs. International Research Man. In. Management Information

Paym. S. Payment Systems
Plan. Planning
Prot. Protection

Pub. In. Public Information Sav. Bd. Savings Bond Secy. O. Secretary's Office

Secur. Securities Srvce. Service Stat. Statistics

FEDERAL RESERVE BANK OF NEW YORK TELEPHONE DIRECTORY

General information for banks

- 1. For some operations, more than one extension is indicated. If the first extension line is busy, request an alternate extension line. For any inquiry on an operation not listed in this directory, call our Bank Relations unit (Head Office: 212-732-5700, Extension 672 or 377; Buffalo Branch: 716-853-1700, Extension 208).
- 2. On page 4 and the inside of the back cover are listed Head Office departmental abbreviations. These abbreviations are used in the telephone directory to indicate departments in which the listed operations are conducted.
- 3. Collect calls. A collect call can be made concerning any of the following matters:
- (a) On a sizeable adjustment to correct an entry on your statement of account or because a large item was missent from this Bank, including its Buffalo Branch.
- (b) When a difference appears on our advice of the automatic charge for a cash letter to a paying bank, or such cash letter is not received.
- (c) On a request to us to make a telegraphic transfer of bank balances in accordance with this Bank's Operating Circular No. 10, paragraphs 8 and 15.
- (d) When a member bank is subscribing for Government securities and has not received forms therefor for timely submission.
- (e) When a bank calls our Auditing Department for information on our books at the request of an examiner of a supervisory authority.
 - (f) When a member bank calls for advice of its reserve balance on our books.
- 4. In accordance with this Bank's Operating Circulars, requests for currency or coin (No. 3, paragraph 20) or the delivery of securities from or for safekeeping (No. 14, paragraph 11) should ordinarily not be made by telephone; if, in an emergency, such a request is made by telephone, prompt written confirmation will be necessary. When an emergency telephone call is made to order cash or savings bond stock, or to complete a transaction such as a wire transfer, a collection, or the delivery of securities from or for safekeeping, please be prepared to furnish the required test word.
- 5. Requests for supplies, including forms, furnished by us should also ordinarily not be made by telephone. To avoid emergency requests for supplies, reorder when your inventory has declined to about a three-week supply.

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^{*}For calls that can be made collect, see page 5, paragraph 3.

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^{*}For calls that can be made collect, see page 5, paragraph 3.

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^{*}For calls that can be made collect, see page 5, paragraph 3.

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^{*}For calls that can be made collect, see page 5, paragraph 3.

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^{*}For calls that can be made collect, see page 5, paragraph 3.

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Accpt. Acceptance
Acctg. Accounting
Audit. Auditing

B. Exam.

Bank Examinations

Bk. Rel.

Bank Relations

Bld. Op.

Building Operating

Coll. Collection

Comp. S. Computer Services
Cr. Dis. Credit and Discount
Dom. Rs. Domestic Research

Forgn. Foreign

Gov. Bd. Government Bond and Safekeeping

Int. Rs. International Research
Man. In. Management Information
Payment Systems

Plan. Planning
Prot. Protection

Pub. In. Public Information
Sav. Bd. Savings Bond
Secy. O. Secretary's Office

Secur. Securities Srvce. Service Stat. Statistics

